

Office of the Board of Administrator  
**MATHABHANGA MUNICIPALITY**  
 P.O. - MATHABHANGA DIST. - COOCHBEHAR  
 (West Bengal)

MEMO No. MM / W.O. / 1277 / 8 / 2020

Dt. / /

From,  
 The Chairperson,  
 Board of Administrator,  
 Mathabhanga Municipality.

To,  
 Partha Protim Saha,  
 Mathabhanga, Coochbehar

**SUB : - ORDER FOR THE WORK OF REPAIRING, MAINTENANCE & RENOVATION OF THE OLD AND DAMAGED TIN SHED BUILDING BESIDE PUMP HOUSE NEAR HORIZON PALLY FOR CONVERTING IT INTO A HEALTH SUB CENTRE INCLUDING REPAIRING & MAINTENANCE OF THE ADJACENT TOILET BLOCK IN WARD NO.- 01 WITHIN MATHABHANGA MUNICIPALITY.**

Ref: - N.I.T.No.-03/20-21 Dated :- 27.07.2020

Est. cost put to tender	= Rs. 3, 91,694.00
Tr. Agreement	= 0.15% Less
Tendered Amount	= Rs. 3, 91,106.00

This is to inform him that the rate of 0.15% (Zero point one five) percent Less than the rate of attached price schedule quoted by him in tender for above mentioned work is hereby accepted by the undersigned on behalf of the Board of Administrator, Mathabhanga Municipality.

So, he is requested to execute the Formal Tender in 2 (Two) sets with the undersigned in prescribed form (With formal agreement in Non Judicial Stamp of Rs. 10.00 only) obtainable at the rate of Rs. 750.00 (Seven hundred fifty) only for each set in the office of the Board of Administrator, Mathabhanga Municipality, P.O. Mathabhanga, Dist. Coochbehar within 7 (Seven) days from the date of issuing of the order, failing to which his tender will be treated as cancelled and the earnest money will be forfeited without any further reference.

This should be treated as Formal agreement and he is requested to complete the aforesaid work within 45 (Forty-five) Days from the date of issuing of this work order. Payment will be made after available fund.

*SIL*  
 Chairperson  
 Board of Administrator  
 Mathabhanga Municipality

MEMO No. MM/W/ 1277 / 8 / 2020Dt. - 16 / 08 / 2020

Copy forwarded for information and necessary action to :- 1. The Executive Officer, Mathabhanga Municipality, 2. The Finance Officer, Mathabhanga Municipality, 3. The Ward Co-ordinator, Ward No. Mathabhanga Municipality, 4. The Head Clerk, Mathabhanga Municipality, 5. The Cashier, Mathabhanga Municipality, 6. Sri. N. P. Saha, S.A.E, Mathabhanga Municipality, 7. The Accountant, Mathabhanga Municipality, 8. The IT Co-ordinator, Mathabhanga Municipality, 9. The Store in Charge, Mathabhanga Municipality. ✓

*7/16/20*  
 Chairperson  
 Board of Administrator